

SUBSCRIPTION TO *MYFUTURE* CAREER EXPLORATION PLATFORM - AUSTRALIAN SCHOOL

Step 1 – Your school details

| | | | |
|---|------------------------------|----------|-------------|
| School name | Campus | | |
| Street address | | | |
| Suburb | Postcode | State | |
| Phone | Email/Fax | | |
| School type | Government | Catholic | Independent |
| | Other. <i>Please specify</i> | | |
| School domain name(s) to be whitelisted | Student | | |
| | Teacher | | |

Please contact the myfuture team at careers@esa.edu.au if you require more than two domain names to be whitelisted. **Please note that myfuture accounts for your school must be registered with an email address using one of the domain name(s) listed above**

Step 2 – Your school contact

Primary contact (*required information*)

Name

Position

Phone

Email

Secondary contact (*optional information*)

Name

Position

Phone

Email

Step 3 – Subscription tier

The school named above wishes to subscribe to the *myfuture* career exploration platform.
Please tick the year 7 – 12 enrolment band for your school.

| Enrolment band | Subscription rate (AUD GST Excl) |
|----------------|----------------------------------|
| 1-600 | \$305 |
| 601+ | \$460 |

Step 4 - Payment

Your school purchase order number
Accounts payable email

Step 5 – Return this form

Email careers@esa.edu.au
Mail PO Box 177, Carlton South VIC 3053, Australia

*Education Service Australia Ltd will send your school an invoice for the relevant Enrolment Band.
Payment must be made in Australian dollars within 30 days of the invoice date.*

Office use only

| | |
|---------------------|---------|
| Whitelisted: | Date: |
| Whitelist database: | Date: |
| Invoice requested: | Date: |
| Invoice: | Number: |
| Issued: | Date: |

Terms and conditions

A subscription to the myfuture exploration platform (myfuture) provides your institution's students and/or teachers and/or staff with a non-transferable, non-commercial licence for unlimited use of myfuture until the end of December 2020.

A subscription begins on the first day of the month if an application is received within the first 15 days of a month. If an application is received after the 15th day of a month then the subscription begins on the first day of the following month.

Education Services Australia Ltd (ESA) reserves the right to reject a subscription application at any time.

Two months before an institution's subscription expires, ESA will send an invoice for renewal of your institution's subscription to the specified primary contact. This renewal will be for the full calendar year of 2021.

An institution may cancel its subscription, but unless required by law, subscription fees will not be refunded. An institution will not be eligible for a refund or credit if it is unable to access myfuture for reasons not related to acts or omissions of ESA.

ESA reserves the right to:

- change the subscription prices at any time. Changes in pricing will apply upon renewal of an institution's subscription;
- add to, remove from, or upgrade features, functions and any other parts of *myfuture* without notice; and
- perform routine system maintenance on *myfuture*. ESA will perform routine system maintenance outside the hours of 9-5 pm weekdays AEST and will provide notice on *myfuture* regarding future maintenance unless prevented from doing so by factors beyond its reasonable control.

Your institution's contacts nominated on this form agree that their name, position, telephone number and email address will be collected and stored by ESA and used for the purpose of managing your institution's subscription, communicating about your institution's subscription and to notify your institution of matters related to *myfuture*. Please refer to the *myfuture* Privacy Policy for detailed information about how ESA handles personal information.

Your institution agrees that any errors made in entering contact information and institution details are the responsibility of the institution and ESA is not liable for any consequences that may arise as a result of such errors or incorrect information. To the extent permitted by law, ESA is not liable to your institution, its students or teachers for any loss or damage incurred by your institution, its students or teachers, whether direct, indirect, consequential, special or any other loss or damage. Where liability cannot be limited under law, ESA's maximum liability to your institution, its students and teachers is the value of the subscription paid within the previous calendar year.

Your institution's subscriptions will be governed by Victorian law and the courts of Victoria, Australia will have exclusive jurisdiction to determine any matters that may arise in relation to a organisation subscription.

ESA reserves the right to modify these terms and conditions of subscription. ESA will post updates to the terms and conditions of subscription on *myfuture* and it is the responsibility of your institution to regularly review them to remain aware of any updates.